



CITY OF HIGHLAND PARK OFFER TO PURCHASE APPLICATION

PURCHASER(S) INFORMATION			
Purchaser (Check One)	<input type="checkbox"/> Resident <input type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> For Profit Organization	
	<input type="checkbox"/> Developer	<input type="checkbox"/> Non-Resident	
Applicant's Name		Driver's License Number	
Applicant's Name		Driver's License Number	
Address		City, State, Zip Code	
Telephone #		Alternate Phone #	
Email Address			
Website			

PROPERTY INFORMATION	
Property Address	
Parcel Number	_ _ _ _ - - _ _ _ _ - - _ _ _ _ - - _ _ _ _ - -
Type Of Property (Please Check One)	
<input type="checkbox"/> Residential structure w/ lot that I intend to rehabilitate to code and live in.	
<input type="checkbox"/> Residential structure w/ lot that I intend to rehabilitate to code and rent or lease.	
<input type="checkbox"/> Residential vacant side lot adjacent to home I live in.	
<input type="checkbox"/> Residential structure that I intend to demolish.	
<input type="checkbox"/> Commercial Vacant Lot.	
<input type="checkbox"/> Commercial structure that I intend to rehabilitate to code and operate a business.	
<input type="checkbox"/> Commercial structure that I intend to rehabilitate to code and rent or lease.	
Please answer the following questions.	
1. Describe in detail your intended use of the lot or structure. (Please attach separate sheet if necessary):	
<i>Only answer questions 2-4 only if you are purchasing a commercial lot or structure.</i>	
2. Current zoning classification of the lot or structure?	
3. Does the current zoning classification allow for the intended use?	
4. Does the intended use require a zoning variance?	

By signing this application, I hereby attest that I have read and understand the information provided to me regarding the Offer to Purchase Program.

APPLICANT(S) SIGNATURE(S)		
<i>Purchaser 1 Signature</i>	<i>Printed Name</i>	<i>Date</i>
<i>Purchaser 2 Signature</i>	<i>Printed Name</i>	<i>Date</i>

OFFICIAL USE ONLY

Received By: _____

Date: _____

Approved By: _____

Date: _____

Denied By: _____

Date: _____

Reason for Denial: _____

Date Notification Sent to Prospective Purchaser: _____

WATER DEPARTMENT CERTIFICATION

By way of a database search, the applicant as listed above does not currently owe monies to the City of Highland Park for property taxes, personal property taxes, water assessments or other property maintenance charges.

Comments: _____

Signature _____ Printed Name _____ Date _____

TAX & ASSESSMENT CERTIFICATION

By way of a database search, the applicant as listed above does not currently owe monies to the City of Highland Park for property taxes, personal property taxes, water assessments or other property maintenance charges.

Comments: _____

Signature _____ Printed Name _____ Date _____

LEGAL DEPARTMENT CERTIFICATION

By way of a database search, the applicant as listed above does not currently owe monies to the City of Highland Park for property taxes, personal property taxes, water assessments or other property maintenance charges.

Comments: _____

Signature _____ Printed Name _____ Date _____

COMMUNITY & ECONOMIC DEVELOPMENT CERTIFICATION

By way of a database search, the applicant as listed above does not currently owe monies to the City of Highland Park for property taxes, personal property taxes, water assessments or other property maintenance charges.

Comments: _____

Signature _____ Printed Name _____ Date _____

CITY COUNCIL REVIEW

Decision APPROVED DENIED

Council Resolution Date: _____

City Clerk's Signature _____ Date _____

Applicant(s):

OTP Address:

Purchase Price: